

## **Terms of Reference for the Resource Commission**

This first draft of the terms of reference, are based in a brief discussion held at the RC meeting in The Hague in October 2007. They were developed without decisions regarding the Liaison Group. Once the Liaison Group is in place the TORs will have to be rephrased.

### **Introduction**

The Resource Commission (RC) was set up in the Miami IC meeting in 2003 along with 5 other commissions. The tasks envisaged by the Finance Commission as it was called then were primarily advisory. It was meant to assist local organizing group to finalise their proposals and share the experience of organizing events as well support in contacting potential sources of financial support. Subsequently the Resource Commission also played a role in supporting reduction in deficit in 2005 by writing a letter to all the IC members and also talking to the major funders.

### **Rationale**

The decisions of the IC in Berlin to prioritise the process along with event have created a need to redefine the role of the Resource Commission. This TOR is also keeping in mind the presentation done by the team that had put together the Financial Strategy Report.

The Resource Commission's role needs be clarified for the event and for the process

### **For the Event**

- The local committee is mandated to take primary responsibility for resource mobilization (meaning securing the needed financial and non-financial resources for holding the event).
- The RC plays a guiding and supportive role for the event.
  - It provides a budgetary framework and helps with the formulation of the financial support proposal.
  - shares previous experience with the Local Organising Committee (LOC),
  - helps it in working out the time line and prioritising expenditures.
  - provides it with a list of potential financial support sources.(In carrying out those tasks, the Resource Commission will base its work on the agreed *Principles and Guidelines for Resource Mobilisation*. It will play a more facilitating role of supporting fund-raising and other resource mobilization and will also share its insights to the Local Organising Committee on how to avoid deficits. RC can also help in sharing experiences and problems related to allocation of resources, entry fee, hiring stall charges, communication, translation expenses etc.)

### **For the process:**

It should be clear that the IC is ultimately responsible for all the activities undertaken in regards to the WSF Process. The Resources Commission will design and develop financial strategies for the actions and activities delegated by the IC. Together with the Liaison Group, implements the strategies for resource mobilization. The RC will also contribute with all relevant information to facilitate IC decision making process.

### **Accountability**

RC is accountable to the International Council and works in close coordination with the Liaison Group. It needs more members from the IC and also people with a bit more time to undertake the additional role of the process that we are envisaging. The task is to establish a common base for planning and reporting standards. The RC will work in coordination with the Liaison Group to support fund-raising efforts, financial management and accountability issues.